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### Swatches and Samples:

**Samples of paints and laminates** are available upon request.

**Kimball Office** carefully selects all materials used in every product, ensuring a commercially acceptable color and finish.

**Swatch cards and memo samples of fabrics** are available upon request. There may be slight differences between samples and actual yardage as a result of variations in dye lots.

To place an order for swatches and samples visit: [www.kimballoffice.com](http://www.kimballoffice.com) on the web and order your materials electronically. If you do not have access to the Partner site, contact your Kimball Office Sales Representative or the nearest Kimball Office Showroom.

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## Program Overview

### Discontinuation Policy:

**Kimball Office** strives to give all business partners advanced notification of surface materials that are scheduled for discontinuation. Efforts will be made to support discontinued materials as specified in the deletion announcement. Pricing cannot be guaranteed. Extended leadtimes and minimum order requirements may apply.

### Disclaimer:

**Kimball Office** will make every reasonable effort to maintain our commitments. If surface material changes must occur due to unforeseen circumstances, we will work with you on an alternative recommendation. Kimball Office reserves the right to cancel or make changes to standard products and surface materials.

### **Kimball Office offers a diverse collection of surface materials.**

Please see descriptions below to ensure that you are choosing the materials that best support your requirements.

#### **Vision Collection Fabrics**

**Our Vision Collection fabrics** offer a wide variety of materials that include both timeless classics, as well as a selection of trendy colors and patterns to keep the offering fresh and current.

**The classic patterns** are perfect for establishing new standard color palettes, while the trendy patterns are great for adding accents and pops of color to make a statement and to show that you are in tune with the pulse of today's fast-paced world.

**The Vision Collection** was developed with an international flare to make it easy for global companies to standardize in all locations. It contains both standard in-line and alliance patterns. Our alliance partners are chosen with great care to give us the best selections and service in the industry.

**You will find that colors were developed** to coordinate very well between the in-line and alliance

offerings, as well as between the seating and panel fabric offerings.

**The Vision Collection** will provide options for the discerning client for many years to come.

#### **Vision Collection Woods**

**The new wood finishes available in the Vision Collection** offer fresh options that provide natural-looking finishes to meet today's design expectations. From the lightest Brighton Maple to the darkness of Urban Walnut, the new finishes will add sophistication and beauty. These finishes were chosen with great attention to offer a complete range of color options making it simple to specify the look you want. You can achieve contemporary or transitional looks, or choose to update your traditional style by selecting one of the new walnut or cherry finishes.

**Kimball Office carefully selects veneers and solid woods** to provide high quality wood furniture. Variations in color, grain, and texture occur naturally in all wood species, but are most apparent in lighter colored woods, and especially in natural finishes.

**The Vision Collection offers a number of light finishes** that will not hide or mask the natural characteristics of wood. Mineral streaks, pitch pockets, and color variations from piece to piece are all characteristics that occur in natural veneers and are what make each piece unique. While the finishing process is identical for all pieces, each finished piece accepts the stain differently to create its own individual beauty. These characteristics are part of the inherent natural beauty of wood and are not considered defects.

**Darker finishes** can be selected to hide more of the veneer's characteristics. Several beautiful coordinating woodgrain laminate options are also available for the customer who wants complete color and grain consistency throughout.

**Two surfaces with grain directions that are at different angles to a light source** will reflect the light differently and look a slightly different color. This natural phenomenon is called flip. This can happen within a single piece as alternating veneer leaves are placed side by side or from piece to piece. Flip is often noticed on worksurfaces installed at a 90° angle to each other.

**Two premium veneers, Sapele and Zebrawood**, have been added to the standard offering to provide options for high impact styles without having to quote custom veneers. Zebrawood is a premium composite veneer. Premium veneers could receive extended lead times based on supplier availability at the time the order is placed.

#### **Generations Collection**

**The Generations Collection** is comprised of tried and true materials that have been in the Kimball Office offering for many years. This collection is designed to support existing customers and to help transition you to the Vision Collection. [Visit kimballoffice.com](http://kimballoffice.com) to see the Generations Collection.

**IMPORTANT:** Materials in this collection should not be used to set standard color palettes for new installations.

**Materials in this offering** can be ordered using the standard process, however, extended lead times and minimum order quantities may apply. For best results, pre-planning orders with your Customer Service Representative is recommended.

# Finishes & Materials

## Paint

**Key:**  
 • = Available color  
 K = Available on Kwik Office models

### Metallic:

**10% upcharge applies** for price group M metallic finishes, except on arc pulls.

*Note: Due to the reflective qualities of metallic paints, variations in color may occur.*

Price Group	Solid																				Metallic					
	480 Antique White	427 Barley	437 Cement	403 Chamois	462 Cinder	440 Cloud	485 Dark Chocolate	405 Designer White	459 Environmental Grey	450 Fog	488 Frosty White	445 Graphite	416 Moon Beam	420 Putty	425 Sandstone	465 Shadow	460 Smoke	429 Storm	419 Tantalum	Wallaby	514 Carbon Metallic	507 Patina Metallic	501 Platinum Metallic	505 Satin Bronze Metallic	503 Satin Nickel Metallic	504 Taupe Metallic
LF Series	• K	•	•	• K	• K	• K	•	•	•	•	• K	•	• K	•	•	• K	•	•	• K	•	•	•	•	•	•	•
Fundamental	• K	•	•	• K	• K	• K	•	•	•	•	• K	•	• K	•	•	• K	•	•	• K	•	•	•	•	•	•	•
Arc Pulls				• K		•															•		•	•	•	



# Finishes & Materials

## Customer Specified Paint and Laminate

### CSP Pricing:

**A one-time fee of \$300 (net)** will be billed for the development of each new custom (customer specified) paint. This fee covers all Kimball Office product lines on which the paint may be used. Models receiving a custom paint will also be assessed an upcharge.

**A 10% upcharge per line item (model) for customer specified non-metallic paint** applies. Upcharge is calculated on the base price, before other option upcharges are added.

**A 20% upcharge per line item (model) for customer specified metallic paint** applies. Upcharge is calculated on the base price, before other option upcharges are added.

### CSL Pricing:

**A 20% upcharge applies to approved CSL orders** for supplier standard laminates.

### Customer Specified Paint

**Customer Specified Paint (CSP)** is available on LF Series and Fundamental products.

#### The process:

- ① Send desired paint sample (no smaller than 3" x 5") to Customer Service along with a complete list of the products to which the custom paint is to be applied. **Include dealer name, contact, and project reference.**
- ② Custom paints will generally require at least a week for a matched sample. Samples sent to the customer will advise of any restrictions that may apply.
- ③ Customer signs off on the sample and returns the approval form to Customer Service. Approval is required prior to order entry.

**IMPORTANT:** Kimball Office reserves the right to decline the opportunity to match a paint color.

### Customer Specified Laminate

**Customer specified laminate (CSL)** is available on all laminate file tops.  
 ➤Contact your Customer Service Team to initiate approval.

**Metal, embossed, specialty, and supplier discontinued laminates** must be custom quoted.  
 ➤Contact **By Design** at 800.482.1616, extension 6001.

**Kimball Office orders and procures** all customer specified laminates.

**Laminate sheen level** must not exceed 60° for maximum durability of worksurfaces.

**Lead times** may vary for certain laminates. Minimum order quantities may apply.

### How to Specify:

- ① **Model:** Build the complete model specification (excluding the finish type and finish designator) by following the How to Specify on the appropriate pricing page for the product that is to receive the special finish.
- ② **Finish type:**  
 For the "Finish type" step, insert a special finish code (in place of STD).  
*Special paint—*  
**ZPNT1** = Special non-metallic paint  
**ZPNTM1** = Special metallic paint  
*Special laminate—*  
**ZFMA1** = Formica  
**ZLMT1** = Lamin-Art  
**ZLTC1** = Lamitech  
**ZNEV1** = Nevamar  
**ZPTE1** = Pionite  
**ZWST1** = Wilsonart
- ③ **Finish designator:**  
 For the "Finish designator" step, insert the designator provided to you by Customer Service.

Samples (base model underlined):

①  
LFF18302 F KRB X  
 ②                      ③  
 ZPNT1 MT02067KOG  
  
 ①                      ②  
SS1830LFTL P ZWST1  
 ③  
 WST\_4814-60 462

# Finishes & Materials